

Loreto Convent School Gibraltar



13 Europa Road, Gibraltar, GX11 1AA
Email Office: admin@loreto.gi

Telephone: +350 20075781
Email Accounts: accounts@loreto.gi

Fax: +350 20044889
Website: www.loreto.gi

Tuesday 28th February 2023

Dear Parents,

I would like to introduce you to our Foundation Stage 2, Class FS2P Yammer Community. This is a new way we are aiming to communicate classroom-based news to parents. Yammer is an application that is built into our Microsoft Office 365 system, enabling us to set up bespoke communities and communicate safely and securely. It has basic features and functions that are like Facebook™, however private within our Loreto Yammer Community.

We are now onto our next phase of development; this is where we would like your support. We are asking all parents of Ms Picardo and Miss Allan's class to trial using Yammer for the next half of the Spring Term.

During the coming weeks, the email addresses that the school has on record will be assigned to our Yammer application, giving you access to the Loreto Community. Please see the guidance document on page overleaf showing you an example of Yammer in action and help to download, install, and sign your device into our Loreto Yammer Community.

Should you require any help from the school then please email Mr Devincenzi-Clemens at support@loreto.gi with your child's name.

You can download the Yammer app for the following devices here:

Apple - [Appstore](#)

Android – [Google Playstore](#)

Windows 10 – [Guidance document](#).

Kind regards,

Mr Devincenzi-Clemens
Senior Management, Computing, Operations and Outreach
dclemens@loreto.gi

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HOW TO ADD YAMMER TO YOUR COMPUTER.

Please check your inbox, other or junk folder between 1st-10th March for an invitation email.
Example email.

Mr Devincenzi-Clemens

Mr Devincenzi-Clemens has invited you to the Loreto Convent School network

We need your input and ideas on Yammer. Join us on the Loreto Convent School

- View the email content.
- Click on 'Accept Invitation'.



Mr Devincenzi-Clemens

Senior Leadership Team, Computing, Operations & School Outreach.

dclemens@loreto.gi

I've added you to Yammer

We're using our Loreto Convent School network on Yammer to talk about team projects and get updates from across the company.

We need your input and ideas. Join us on the Loreto Convent School network.


[Accept Invitation](#)

Or, you can copy and paste this link into your browser: <https://www.yammer.com/activate/6ilck-tciu7im8-ac36343b2ba9c766c465ee335ea5b73b>

- This will open an internet page.
- Click 'YES' to setup your account.

Yammer

[Home](#) Go back to Yammer



Mr Devincenzi-Clemens
dclemens@loreto.gi

You are about to log out and sign up with the email address dclemens@hotmail.co.uk. Are you sure?

I want to start a new account.

This is a duplicate email.

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- Complete the profile form. All personal details will be kept secure and in accordance with our GDPR and Privacy policies.



Welcome to the Loreto Convent School network!

@hotmail.co.uk

First Name*

Last Name*

Birthdate*
February 10 1988

Password
.....

Department
Loreto

Job Title
Parent

Next



Mr Devincenzi-Clemens invited you to join the Loreto Convent School network on Yammer - a private social network for inside your company

- Please enter your details.
- Create a password.
- For 'Department' please enter 'Loreto'.
- For 'Job Title' please enter 'Parent'.

By clicking Next, you are indicating that you have read and agree to the [Terms of Use](#)

- Join the relevant group – **FS2P**. Do not join any other groups listed as your access will be denied.



Join Relevant Groups

Find the groups for your department, projects, position, and areas of interest.

All Company ✓ Joined	FS2 ✓ Joined	
Sales Start this group	IT Support Start this group	Technology Start this group
Customer Stories Start this group	Social Media Start this group	

Next

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- Add a profile picture to let the community know who you are, or just skip this.

English (US) 🌐

Create Profile Join Groups Add Your Photo

Add your profile photo

Select an image file on your computer:

No file chosen

[Skip](#)

- You are now a member of the Loreto Yammer Community and FS2 community.

